



HARVARD EXTENSION STUDENT ASSOCIATION GENERAL ASSEMBLY MEETING MINUTES

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March 7th, 2020

Start time: 12:05 p.m.
Meeting End: 1:01 p.m.

New Business

- Opening: President Gardner greets online and in-person meeting attendees.
- **Andy Wang introduction. He will be covering the Extension school for the Harvard crimson.**
- President's term goals covered (Including ongoing Student Spotlight Series.)
 - o Scholarship HESAx Teradata
 - o SOCH office
 - o Harvard Alumni Association x HESA Fall Fest
 - o Expand Local Partnerships (Harvard Graduate Council) (President's Circle)
 - o HESA x NYU exchange (Last year they visited in the Spring; the President visited this past fall, on April 25th, HESA will go to NYU)
 - o Student Highlight (Student Affairs Jonatan Ortiz)
 - o Professional Development (Held on October 30th); Global Ambassadors program (written about last week); Global Ambassador's Panel on December 7th.
 - o Office Space for HESA; secured in the SOCH, currently sourcing furniture, and organizing space
 - o Discounts (please let HESA know if you have a company you would like us to partner with)
 - o Headshot clinic hosted in January
 - o Spring Break Trip (Chicago)
 - o Degree Name Change (Sought official statement; Dean Lambert did support the name change, but the Board who he took the request to did not support the change.) President Gardner and Vice President Voler were spoken with about the hiring about the new Dean)
 - o HESA cares (More info to follow in this meeting)
 - o Appeal Scholarship attempt; but the school does not allow this process.

- - o Harvard Black Graduation (Funding Approved)
 - o Harvard LatinX Graduation (Funding Approved)
 - o Student Service Ceremony
 - o Graduation Cords
 - o *HES Brunch* conversations (date requests pending) ongoing at the moment

(Currently open to opportunities to partner with businesses to expand partnerships with. If you have ideas to help facilitate this project, please contact [President Carmen Gardner](#).)

- General Assembly Calendar Shared

[Director of Outreach, Yenny Yang:](#)

- Upcoming outreach event at the [Dignity Museum visit in collaboration with Love Beyond Walls](#). (currently seeking approval)
- If any of the general student body members have ideas about general outreach opportunities, we welcome them!
- [Director of Club Affairs, Maren Killackey:](#) Harvard Extension Student Environmental Club has recently held a Clean Beauty webinar.
- Harvard Extension Student Finance & Management has upcoming get-togethers. Please contact for further details.
- Please tune into the Student Club Info session if you are interested in starting a new club.
- [Director of Technology, Miles Burnett:](#)
- Overview of creating a new HESA website. The new website is functional; feel free to visit! Currently soliciting new photos! Please email him if you have any! (Presented by President Gardner)

Director of Student Affairs, Jonatan Ortiz (Presented by President Gardner)

- [Parliamentarian, Troy McDonald:](#)
- [Voting on Director of Finance and the Director of Communication](#) (approved).
- 2020-2021 elections committee at full capacity.
- Overview of the upcoming election cycle.
- Students are encouraged to not only spread the word but run as well.

Events

- We look to host as many events as possible, unfortunately, all events require administration approval, and thus, may take time to bring to the student body
- Student Ceremony currently seeking approval
- Annenburg Brunch currently going through the approval process.
- Currently seeking the opportunity to host a career event, (Harvard Extension School is also hosting a career event (invitations were sent to eligible students)
- HESA Headshot Clinic was very successful.

- March 14th- March 18th Spring Break Trip in Chicago

Old Business

- HESA circle card is looking to expand. Currently with the Harvard Shop, 20% off.
- HESA Office space now secured in SOC (Closed in J-Term, Open in the spring).
- Harvard Model United Nations opportunity available to admitted undergraduate students find the application through the [HESA Website](#). HESA will cover your delegation fees. (Please be advised you as a member are responsible for all other transportation and lodging costs.)
- HESA would like to start a Career Insight Speakers series: (Preference is for recruiters, but all professionals are welcome!)
- Degree Name Change: President Gardner met with consultants who will be helping to pick the next dean. The degree name change is still a topic HESA is working on.
- HESA Cares: The organization is currently open to suggestions for places for us to volunteer at. If you have any ideas, please don't hesitate to contact us; we'd love to hear from you.
- Harvard Black Graduation and Harvard Latinx Graduation: To express interest in participating in these two events, please contact [President Gardner](#).
- Harvard Student Service Ceremony: if you have input or ideas on how HESA could execute an inaugural ceremony honoring student leaders within the HESA community, please let us know.
- Harvard Executive Board of Directors introduced. If you are not familiar with our current HESA Board of Directors, please feel free to become acquainted with them on the new [HESA Website!](#)

HESA will be opening an E-Commerce Store! After selling 40,000 worth of merchandise, the organization will be teaming up with the [Harvard Shop](#) and moving forward with designing new merchandise. What would you like to see available for purchase?

HESA Election Schedule Covered

- Committee membership is full at the moment. Inquiries sent will be kept as they may be needed as potential fill ins. Please reach out to Troy, the current [Parliamentarian](#) for more information.

Past Events

January 24th 2020:s [Gloria: A Life](#) on the 24th of January, HESA had a limited number of tickets available for purchase.

January 31st 2020: Headshot clinic hosted on January 31st, 2020 during the [Dean of Student Networking and Resource Fair](#).

Next HESA General Assembly (GA)

The next HESA GA will be on April 25th, 2020. (Location to be announced.)

Board of Directors Administrative Notes (For review by the board. May be deleted from GA notes before publication at the President's discretion.)

Toni- Ann (new to Boston), would like to meet new people and learn about what is going on on campus.

Colin from Atlanta GA. Introduced himself.